

## **We are currently looking for a Project Manager at Transparency International Hungary**

Transparency International (TI) Hungary is recruiting a full-time project manager.

**Main responsibility is to manage TI Hungary's projects.**

**Further responsibilities include but are not limited to:**

1. Carry out people engagement activities
2. Create advocacy plans and carry out advocacy activities
3. Organize various outreach activities
4. Write professional papers and reports
5. Manage and coordinate TI Hungary's relations with stakeholders

**Starting date:** As soon as possible

**Duration:** Indefinite duration

**The candidate:**

- Has a university degree (preferably MA or equivalent)
- Has minimum three years' work experience on relevant field
- Has excellent project management skills which include, among others, team-working, time management and the ability to own a project
- Has the ability to oversee multifaceted projects
- Has good networking and communication capacities, including the ability to continuously keep contact with a diversity of different stakeholders of large projects
- Is fluent in Hungarian and English (spoken, written)
- Has good writing skills
- Is able to form opinion, take responsibility and work independently to tight deadlines
- Is open to new challenges and ready to learn
- Is committed to TI's mission and principles
- Has working knowledge of basic IT skills: MS Office (word, excel, power point), social media

**An advantage for candidates:**

- Experience in anticorruption fieldwork
- Experience in advocacy and people engagement assignments
- Experience in management of multistakeholder international projects
- Knowledge of IT and data management tools beyond basic IT skills
- Degree in law and/or in economics and/or other social sciences
- Knowledge of another language beyond Hungarian and English
- Experience in and ability of occasional media appearance

**What we offer:**

- The possibility to work in a professional and dynamic team
- Good working conditions including a competitive salary
- The possibility to be part of Transparency International's global movement

**To apply:**

Qualified candidates are welcome to submit, preferably via email, a cover letter in English and a CV to: [krisztina.papp@transparency.hu](mailto:krisztina.papp@transparency.hu)

**Deadline for applications is: 30 April, 2023**

Please note that only short listed candidates will be contacted.

To learn more about our organisation, please visit our website at [www.transparency.hu](http://www.transparency.hu).